



# ST BERNARD'S ACADEMY

EST. 1912

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## First Annual Holiday Craft Fair

### Dear Artists,

You are invited to participate in Saint Bernard's Academy's First Annual Holiday Craft Fair to be held on Friday, December 13<sup>th</sup> from 1pm – 6pm. The Fair will take place in the Auditorium at Saint Bernard's Academy, 222 Dollison Street, Eureka, CA. This event is a fundraiser for the Saint Bernard's Academy Art Club and all "booth" fees collected from vendors, as well as additional donations collected at the door go towards the Art Club Fund.

### Registration:

Pre-registration is required for this event. To register, complete the attached registration packet and return it to Saint Bernard's Academy, 222 Dollison Street, Eureka, CA 95501.

**Registration deadline is Friday, November 29<sup>th</sup>. All fees are due upon registration and are nonrefundable.** Please have all paperwork completed upon registration. Registration is on a **first-come first-served basis**.

### Guidelines/Review Process:

The Fair is limited to your original craftwork. All work exhibited must be original artwork produced by the artist/exhibitor. Saint Bernard's Academy reserves the right to determine if your craft meets the product standards for the Fair. Please be prepared to submit photos of your work with your registration packet. If in our judgment, items appear to not meet the standards, your registration fees will be returned. All work must be family friendly – no adult content.

### Fees:

**Table/Display Space:** \$40.00

Saint Bernard's Academy will provide a Table (8' x 30") covered with a table cloth. Vendors are welcome to bring additional display items including easels, shelves, stands, etc. Please specify in your registration packet the display equipment you will be bringing with you so that we can prepare your "booth" accordingly.

Participants needing power must provide their own extension cords and painters tape to secure the cords to the floor. (Duct tape is not allowed).

**Sellers Permit-** Vendors are required to have a California Seller's Permit prior to participating in the Holiday Craft Fair. Student vendors attending Saint Bernard's Academy who sell work on a "suggested donation" basis are not required to have a seller's permit. It may take several weeks to obtain a Seller's Permit, so apply early if you have not already. Please include your California Permit number on the registration form.

Participating vendors will receive further information on set-up times prior to the event. Contact **Sasha Lyth at [lyths@saintbernards.us](mailto:lyths@saintbernards.us)** for more information.

We look forward to your participation in this fun community event!

# Saint Bernard's Academy Holiday Craft Fair 2019 Application

Name \_\_\_\_\_ Business Name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_ Phone: \_\_\_\_\_  
E-mail \_\_\_\_\_  
Sellers Permit # \_\_\_\_\_

## Description of craft

Items: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Table/Display Equipment Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of Tables (\$40 per table) \_\_\_\_\_

Do you need chairs? If yes, how many? \_\_\_\_\_ Electricity: Yes \_\_\_\_\_ No \_\_\_\_\_ (Electricity is only provided if vendor provides extension cord and painters tape).

**Fee: \$40 per Table. Amount Enclosed: \_\_\_\_\_ Checks Payable to Saint Bernards Academy**

**Supporting Images:** Please provide 3 Images representing the items you wish to sell at the Fair. Images may be emailed to Sasha Lyth: [lyths@saintbernards.us](mailto:lyths@saintbernards.us); print images may be included when mailing this document.

Please send or deliver Application, Fee, and supporting documents to:  
**Saint Bernard's Academy, 222 Dollison Street, Eureka, CA 95501**

## **WAIVER & RELEASE FOR PARTICIPATION AS A VENDOR IN THE SAINT BERNARD'S ACADEMY HOLIDAY CRAFT FAIR**

In consideration of this fundraiser for the Saint Bernard's Academy Art Department, I hereby waive, release, discharge any and all claims for damages for personal injury, death, or property damage which I may hereafter accrue as a result of my participation in said activity. This release is intended to discharge, in advance, the above-mentioned institution (its officers, employees, students, and agents) from and against any and all liability, even though that liability may arise out of negligence or carelessness on the part of said institution (or its officers, employees, students, or agents). I understand that the above activity may be of a hazardous nature and/or include physical and/or strenuous activity; that serious accidents have the potential to occur; and that participants in the above activity risk the potential of personal injuries and/or property damages as a consequence thereof. Knowing the risk involved, nevertheless, I have voluntarily applied to participate in said activity, and I hereby agree to assume any and all risks of injury or death and to release and hold harmless Saint Bernard's Academy (its officers, employees, students, and agents) who through negligence, carelessness, or any other act or omission might otherwise be liable to me. I further understand and agree that this waiver, release, and assumption of risks is to be binding on my heirs and assigns. I further agree to indemnify and to hold the above institution (its officers, employees, students, and agents) free and harmless from any loss, liability, damage, cost, or expense which they may incur as a result of any injury and/or property damage that I may sustain while participating in said activity. I have carefully read this agreement, waiver, and release and fully understand its contents. I am aware that this is a release of liability and a contract between myself and Saint Bernard's Academy, and I sign it of my own free will.

X \_\_\_\_\_  
Signature Date