

Steps to Login to WebAdvisor and Register for Classes

Go to www.redwoods.edu

Hover over the “Student Logins” in the upper left hand corner of the webpage.

Select “Webadvisor” and follow the Login steps below:



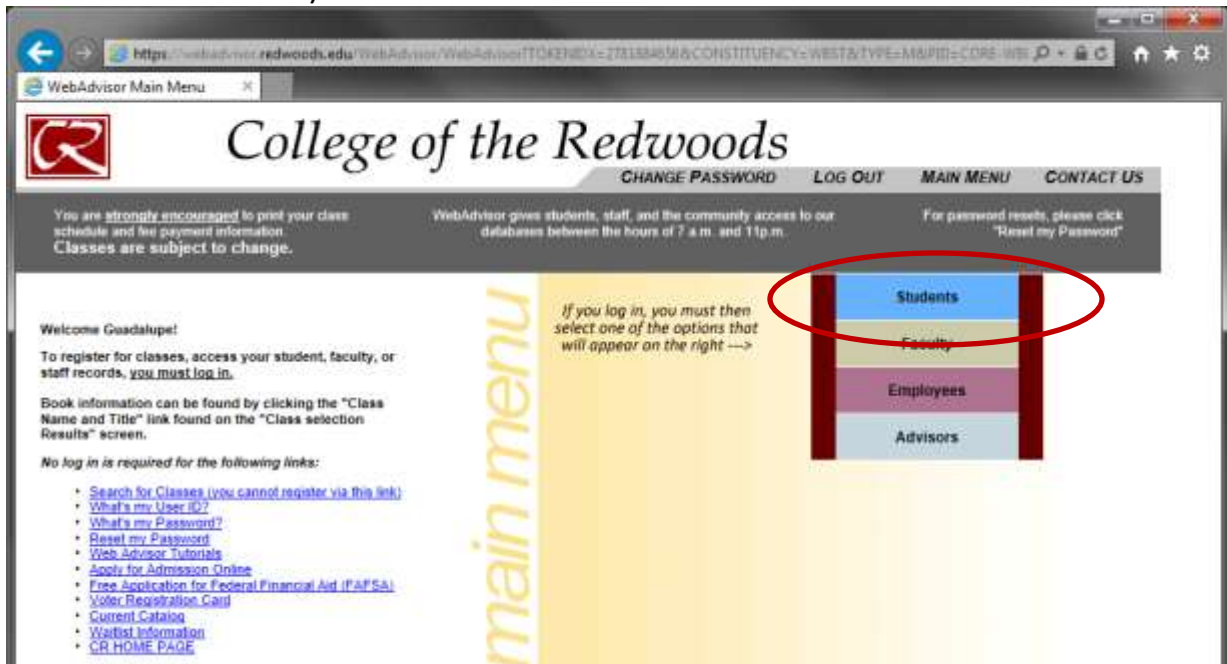
Your User ID – 1st letter of 1st name, last name, & last 3 digits of student ID#

Example: Grover Washington 0320123 would be User ID: gWASHINGTON123

Your 1st time password – 6 digit birthday (MMDDYY) *i.e.* 021481

After you login for the first time you will be prompted to create a new password.

2. After logging in. Go into the blue students menu (students will only have the blue students menu)



3. You will then see this screen. Click on “Register for Classes” under Registration.

College of the Redwoods
CHANGE PASSWORD LOG OUT MAIN MENU STUDENTS MENU CONTACT US

Important! Some classes are only offered online. If you can't find what you're looking for at a specific location check the Virtual Campus/Online Classes Campus

CURRENT STUDENTS - WEBADVISOR FOR STUDENTS MENU Welcome Guadalupe!

IMPORTANT REMINDERS
Registration Fees are due AT THE TIME OF REGISTRATION
The following links may display confidential information.

User Account
[What's my User ID?](#)
[Change Password](#)
[What's My Password?](#)

Financial Information
[Make a Payment](#)
[Account Summary](#)
[Account Summary by Term](#)
[1098 Electronic Consent](#)
[View My 1098-T Forms](#)
[View My 1098-E Forms](#)
[NBS Payment Plan](#)
[Registration Statement](#)

Financial Aid
[Financial aid award letter](#)
[Financial Aid Shopping Sheet](#)

Communication
[My Documents](#)

Academic Planning
[Program Evaluation](#)
[My educational plan](#)

Academic Profile
[Grades](#)
[Grades/GPA by Term](#)
[Test Summary](#)
[My Class Schedule](#)
[My profile](#)
[View My Restrictions](#)
[View Unofficial Transcript](#)
[Order Official Transcripts](#)
[Mailing Address Update](#)
[Self-Service Enrollment Verifications](#)

Registration
[Manage My Waitlist](#)
[Register and Drop Sections](#)
[Register for Classes](#)
[Registration Date & Time Lock](#)
[Drop/Add Sections](#)

*Many of these hyperlinks will be useful to you in the future:

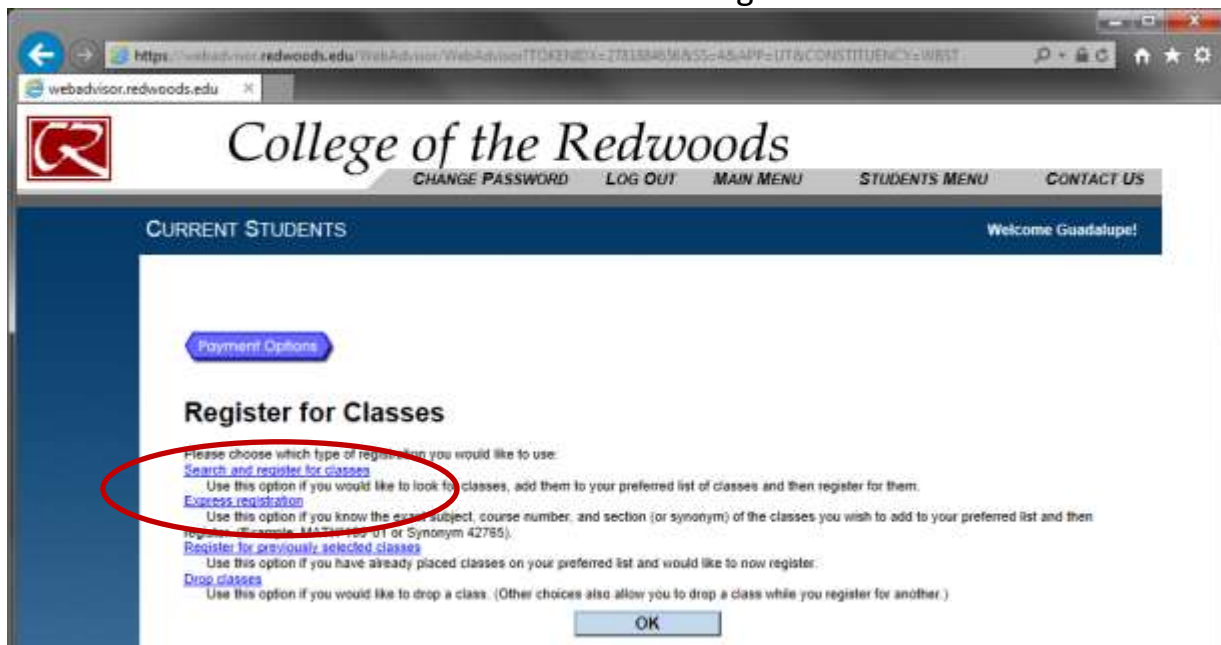
Under “Financial Information” you can view your account, pay your fees, or create a payment plan.

Under “Financial Aid” and “Communication” tabs you can find information about your financial aid package and documents required to complete your Financial Aid application

Under “Academic Planning” you can view your educational plan to see all the courses required for your degree and/or transfer requirements.

Under “Academic Profile” you can view your grades and unofficial transcripts, order official transcripts, and change your address and phone number.

4. You will now be here. Click on “Search and Register for Classes”



*After clicking “Search and Register,” new students will have to fill out a survey and verify information before they will be prompted to search for classes.

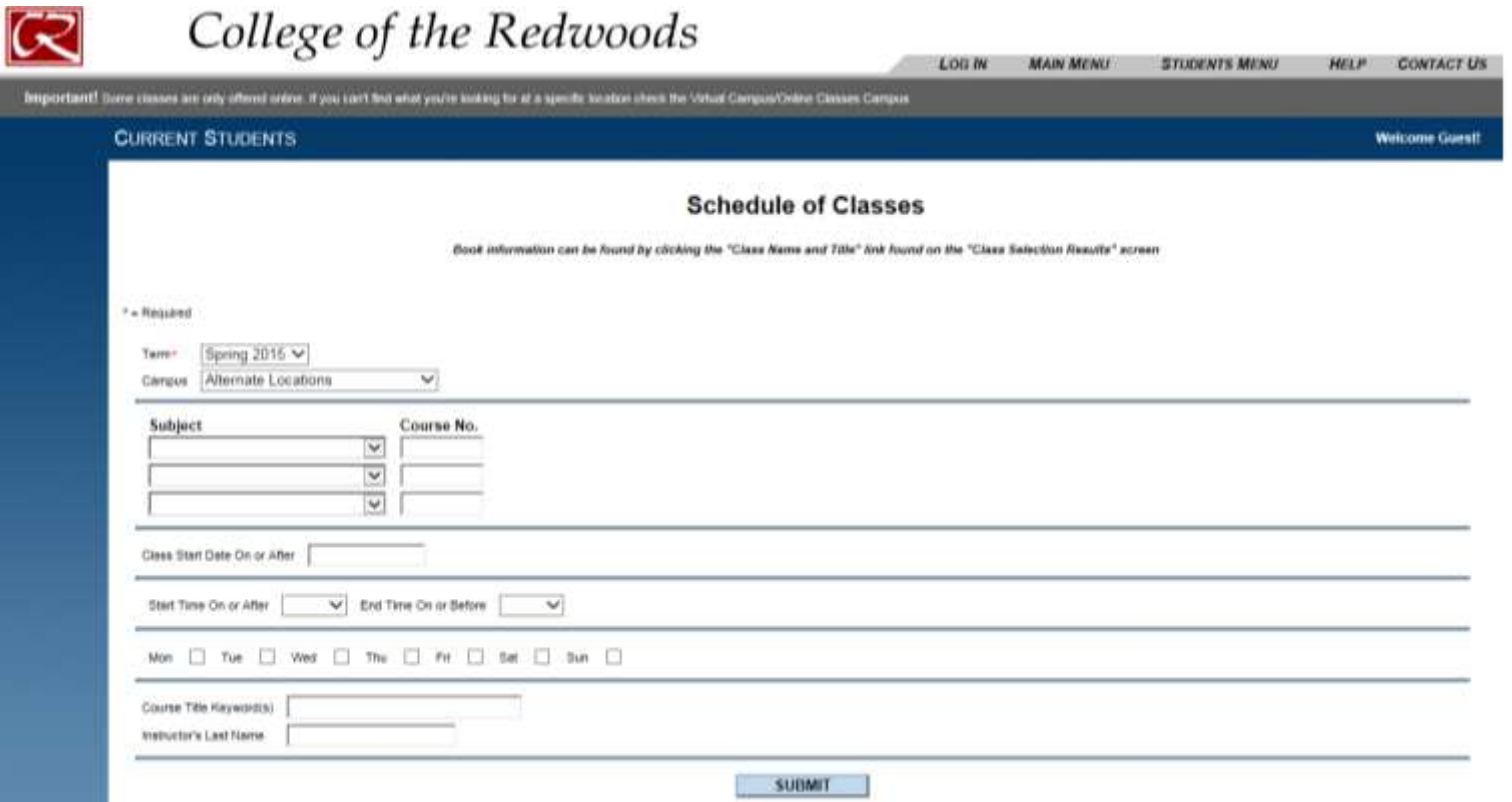
5. You will then come to this page below. Enter at a minimum the Term you are taking classes and Campus where you want to attend classes, for example, as seen

below. You may choose to enter additional/optional information in the fields based on the types and times of the courses you need. You will need to perform additional searches if looking for more than 3 subjects.

Most commonly used campus searches for students near the main campus:

Eureka Campus= Eureka Main Campus

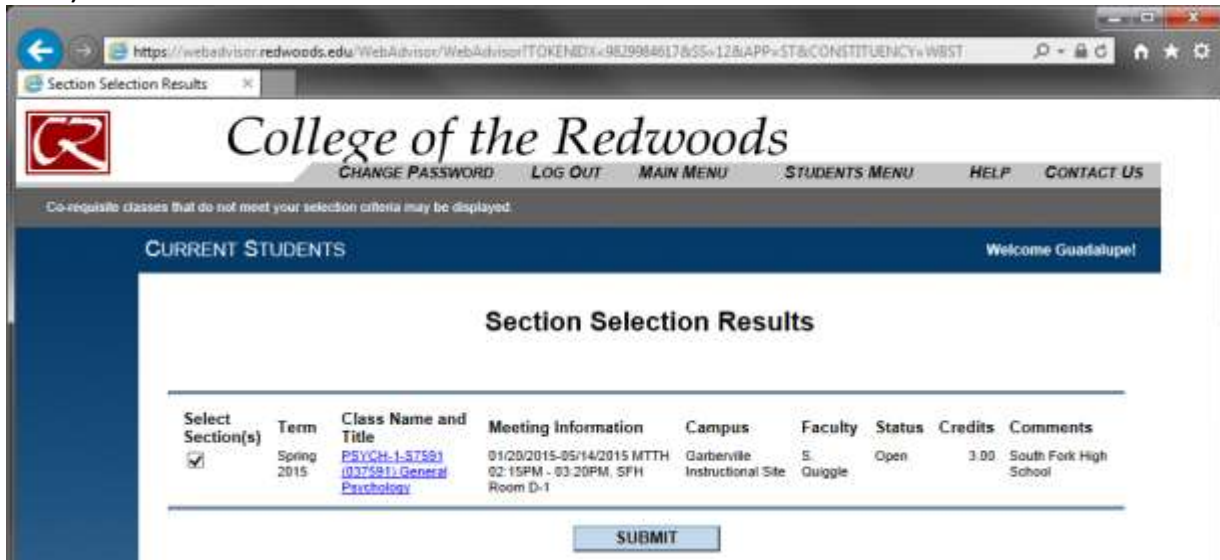
Alternate Locations= Classes taught at other locations within the community (high schools, learning centers, etc)



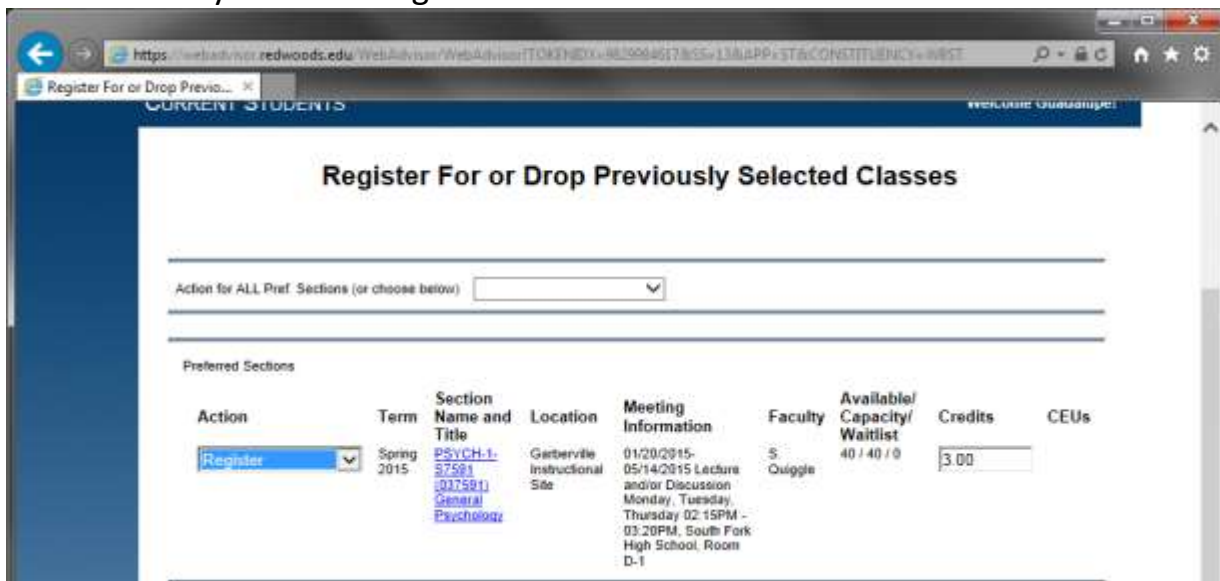
The screenshot shows the 'Schedule of Classes' search interface on the College of the Redwoods website. At the top left is the college logo, and at the top right are navigation links: LOG IN, MAIN MENU, STUDENTS MENU, HELP, and CONTACT US. A blue header bar contains 'CURRENT STUDENTS' on the left and 'Welcome Guest!' on the right. Below the header is a search form titled 'Schedule of Classes'. A note states: 'Book information can be found by clicking the "Class Name and Title" link found on the "Class Selection Results" screen'. The form includes a 'Term' dropdown menu set to 'Spring 2015' and a 'Campus' dropdown menu set to 'Alternate Locations'. There are three rows of input fields for 'Subject' and 'Course No.', each with a dropdown arrow. Below these are fields for 'Class Start Date On or After', 'Start Time On or After' (with a dropdown), and 'End Time On or Before' (with a dropdown). A row of checkboxes allows selecting days of the week: Mon, Tue, Wed, Thu, Fri, Sat, Sun. At the bottom are text input fields for 'Course Title Keyword(s)' and 'Instructor's Last Name'. A 'SUBMIT' button is located at the bottom center of the form.

6. You will now select the class you want (make sure to read the comment section to make sure of any additional comments, restrictions, or

fees)



7. Make sure you select Register and then select submit.



After registering for the class, you will be prompted to pay for your fees. Students that have qualified for the BOG will only be left with a \$39 fee; Students that do not qualify will be left with a fee of \$46 per unit plus \$39 registration fees. For more information about fees or the BOG fee waiver, call 707-476-4200.